



Checklist for H-1B Lottery Registration DOCUMENTS REQUIRED FROM EMPLOYER

Under the H-1B registration process, prospective petitioners (registrants), and their authorized representatives, who are seeking to employ H-1B workers subject to the cap, must complete a registration process that requires certain basic information about the prospective petitioner and each requested worker. USCIS will open an initial registration period for a minimum of 14 calendar days each fiscal year. The H-1B selection process will then be run on properly submitted electronic registrations. Only those with selected registrations will be eligible to file H-1B cap-subject petitions. An employer cannot submit more than one registration for the same beneficiary.

If you need registration help, please complete this form and submit to our office at immigration@zneimerlaw.com.

Information about Beneficiary

- Biographic Copy of Passport (attach)
- Copy of Diplomas (attach)
- Beneficiary Legal Name _____
- Date of Birth _____
- Country of Birth _____
- Passport or Travel Document number _____
- Country of issuance _____
- Expiration Date _____

Information about Employer

- Legal Name of Business or Organization _____
- Doing Business As Name _____
- Employer Identification Tax Number _____
- Address of Business or Organization _____
- Authorized Signatory's Full Name, Title, and Contact Information _____

- Business USCIS Account Number _____
- W2s, Tax Documents, or Prevailing Wage Determination later may be requested

Fees

- Legal and Registration Fee charged per beneficiary. Number of Beneficiaries _____

Other Information

- Employer will need to open an H-1B Registrant account through my.uscis.gov (all beneficiaries being sponsored may register through the same account)
- We will send you a G-28 code that authorized signatory will have to enter to electronically sign Form G-28
- For other information, visit: USCIS | myUSCIS Home Page